

## WHO TO CONTACT

Engagement Global's Service Agency Communities in One World operates on behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ). In this capacity the Service Agency will support and advise the executing agencies in all phases of the projects, from submission of the project proposal to implementation and follow-up.

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On behalf of



Federal Ministry  
for Economic Cooperation  
and Development

**FUND FOR SMALL-SCALE  
MUNICIPAL DEVELOPMENT  
COOPERATION PROJECTS**



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### Would you like to ...

- publicise your municipality's engagement for development and gain a broad base of public support?
- bring together committed actors in your municipality and generate new synergies and cooperation arrangements?
- pursue professional dialogue and/or launch new projects with your international partners?
- evaluate development projects, or systematically prepare such a project through a study or research?

### Then we've got something for you – the 'Fund for Small-Scale Municipal Development Cooperation Projects'

### Our objectives

- Help get you started with new activities and partnerships for municipal development cooperation
- Stimulate the development debate and engagement in German municipalities, and support the networking of relevant actors
- Promote inter-municipal dialogue with the Global South

### What we offer municipalities

- Comprehensive advice on your ideas for projects – the sooner you approach us with an idea, the better!
- Financial support for municipal development cooperation projects, i.e. projects that promote sustainable global development in your municipality and/or in partner municipalities in developing or transition countries, and address any of the following themes at the local level:
  - Fair trade and fair procurement
  - Migration, development and displacement
  - International inter-municipal relationships and partnership work
  - Implementing the 2030 Agenda for Sustainable Development

### What exactly we support

- Public information and education work for development
- Further enhancement of municipal development cooperation and capacity development for municipal actors

- Networking, dialogue and cooperation between municipal actors in Germany and actors from the partner municipalities
- Missions to initiate inter-municipal relationships and new development-related projects, dialogue between local councillors and administrators on issues concerning basic public services and local governance
- Implementation of projects in partnership

### Formal requirements for project implementation

- Who can submit a proposal? Municipalities, municipal associations or municipal enterprises.
- Deadline: Project proposals may be submitted at any time, but must be submitted at least ten weeks before the planned project will begin.
- Term: up to the end of the calendar year
- Size of grant: between a minimum of 1,000 and a maximum of 50,000 euros (partial funding covering a maximum of 90 per cent of the eligible expenditure)
- Administrative costs: a maximum of 7 % of the total eligible expenditure
- Project implementation: primarily by the entity submitting the project proposal
- Cooperation partners: Up to one third of the grant may be used to fund project implementation by local civil society actors.
- Eligible expenditure: costs for accommodation, board and travel, services, and materials and equipment related to the activities
- Obligation to provide evidence: The use of funds and the achievement of objectives must be documented in a financial report, a narrative report and a list of vouchers, to be submitted no later than four weeks after the end of the funding period.